

White Mountain Vacation Village Recreational Subdivision Association

Activities Committee Charter

I. PURPOSE

The purpose of the Activities Committee ("Committee") is to foster a cohesive community by organizing fun, interesting events for the entire community so neighbors can meet and socialize with each other. This charter shall outline the activities and responsibilities of the committee chairperson and committee members of the Activities Committee.

II. TYPE

The Committee will be a standing committee.

III. COMMITTEE STRUCTURE

1. Membership:

- Any WMVV RSA member in good standing may join the Committee.
- The Committee Chairperson shall appoint additional Committee members, with approval of the Board of Directors.
- Board members are allowed to be active members of the Committee, including holding chair positions if so desired.
- The Committee shall consist of no more than seven (7) members.
- If the Committee has no active members the Board may vote to appoint a WMVV RSA member in good standing to become an active member of the Committee effective immediately.
- The Board may appoint one of its members to be a liaison to the Committee.
- Committee may be dissolved and Committee members may be removed at any time at the sole discretion of the Board of Directors.

2. Funding:

All Committee expenditures and income shall be accounted for and reported to the Board of Directors by the Committee subject to policies and procedures approved by the board.

3. Officers:

Committees are advisors to the Board of Directors. Their primary role is not to establish policies, but rather to provide information and options to enable the Board to make fully informed decisions for the WMVV RSA. The Board of Directors has the right to take action or make decisions without involving any committee and to take action or make decisions which are contrary in whole or in part to Committee recommendations.

Though Committee officers do have special duties to perform, their position does not afford them special consideration, privileges, or voting rights above and beyond regular members. Every volunteer on the Committee has an equal right to express their opinions and ideas as how to best serve the interests of the community.

The role of the Committee members is to work together in a cooperative and open manner to complete the objectives of the Committee.

4. Committee Chair Duties

- a. The WMVV RSA President shall appoint the Chairperson of the Committee.
- b. The role of the Chairperson is to draft the agenda, schedule the meetings, and ensure the meetings are professional and efficient.
- c. Ensure all Committee members are informed of current events in regards to the Committee.
- d. Act as a liaison between the Committee, the Board of Directors and the Community Manager.
- e. Be present at Committee meetings and report any Committee activities and recommendations if requested by the Board.

IV. MEETINGS

1. Committee Meetings

Committees will meet when appropriate to their assignment. The meeting should take place at the time, place and discretion of the Committee. Notice of the date, time and location of any meeting must be provided to the Community Manager or Board of Directors at least five (5) days before the meeting. A designated person on the Committee will take notes or minutes, which will be given to the Board and Community Manager for appropriate recordation and/or filing.

2. Board Meetings

Board meeting agenda will have a place for receipt of committee reports. Committee Chairs are not required to be at the Board meeting unless requested by the Board. If a committee has an issue or request which requires Board action, the Committee Chair or representative may appear before the Board under the committee report agenda item to make the request.

3. Annual Meeting

The Committee Chair may be asked by the Board of Directors to prepare and give a yearly report to the WMVV RSA at its annual meeting.

V. RESPONSIBILITIES AND DUTIES

- To promote harmony among homeowners in different phases of WMVV by providing activities strictly for the purpose of fun and fellowship.
- To conceive, promote and organize social activities for residents, in all phases and for all ages.
- To provide activities which promote the use of the clubhouse.
- To poll or query residents to determine interests in order to plan activities and to review outcome of activities to determine future inclusion.
- To submit a report of their meeting to the WMVV RSA Board Secretary and Community Manager after each meeting.
- To submit yearly activity schedules to be approved and posted before the first day of the corresponding year.
- To submit proposed annual budget to the WMVV RSA Board by November 1st of each year.
- To advertise activities in the community newsletter, blog, sign boards or posting flyers in the clubhouse and/or laundry room.

- To meet as often as necessary to plan and carry out activities. The time, date and place of meetings will be conveyed to the WMVV RSA Board Secretary and the Community Manager at least five (5) days in advance of the meeting.